

# Flex Fund

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## *Cultural Alliance of York County*

### *Applicant House and Senate District*

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#### **PA House District\***

Use this link to find your PA House and Senate District:

<https://www.legis.state.pa.us/cfdocs/legis/home/findyourlegislator/>

*Character Limit: 250*

#### **PA Senate District\***

*Character Limit: 100*

#### **Application Title\***

*Character Limit: 100*

## *Community Value*

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#### **Mission\***

1. Provide your mission statement. If you represent an arts program within a non-arts organization, provide the goals of the arts program.

*Character Limit: 10000*

Briefly describe the community you serve and why. \*

*Character Limit: 2500*

#### **Arts Activity Summary\***

2. Highlight your arts activities during the previous 2 fiscal years (can be a list).

*Character Limit: 10000*

#### **Community Impact\***

Over the past year, how did your artistic offerings and/or services support your community culturally, educationally, and/or economically?

(Your response may include a description of the value provided to your community, whether adding to its cultural landscape, educational opportunities, or economic opportunities promoted directly or indirectly within your community).

*Character Limit: 10000*

Over the past year, describe how artistic decisions were made and by whom. How did you know your artistic products and/or services were meaningful to your community? \*

*Character Limit: 5000*

Over the past year, describe how you defined and determined the impact of your arts learning initiatives within your community. \*

*Character Limit: 5000*

## *Diversity, Equity and Inclusion Value*

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### **Accessibility and Inclusion Efforts\***

**Apart from being audience members or beneficiaries, community members should be central to the design of the applicant's work.**

Over the past year, describe your community's involvement in your work and its feedback related to your artistic products and/or services.

*Character Limit: 10000*

Over the past year, describe your organization's plans and work to advance diversity, equity, inclusion and/or access. How did you know that plans and actions were relevant to your community? \*

*Character Limit: 5000*

## *Stewardship*

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### **Program Management\***

Describe your most recently completed planning process, including who was involved. Describe the key findings and goals that followed this planning process, and how you track and measure progress.

*Character Limit: 5000*

Over the past year, how did you ensure that you were able to carry about your programs or projects? To what degree were you able to carry out programs as planned? \*

*Character Limit: 10000*

Describe your financial planning and oversight practices, including who participates in and is accountable for financial management and organizational oversight.

Describe the financial condition of your organization and key actions taken to ensure adequate resources are available to carry out your mission or arts program. \*

*Character Limit: 5000*

## *Financial Information*

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### **Program Revenue\***

Total arts revenue for your most recently completed fiscal year. This is either your total revenue as an arts/culture organization OR your arts program revenue. (Revenue means all contributed and earned cash income, and realized income from investments, as applicable. Do not include in kind)

*Character Limit: 20*

### **Program budget\***

For arts organizations, attach your past 2 years 990 form (or 990-N or 990-EZ) IRS tax filing. For non-arts organizations, attach an arts-specific program financial statement from the last 2 fiscal years. The program financial statements must include program revenue, including contributed and earned income and income realized from investments, as applicable, and expenses.

Fiscal Statement Year 1

*File Size Limit: 5 MB*

Fiscal statement year 2\*

*File Size Limit: 5 MB*

### **Financial Explanation/Clarification**

Address any issues regarding the financial information that need clarification (e.g., deficits, surpluses, or large capital expenses)

*Character Limit: 10000*

## *Fiscal Sponsor Information (if applicable)*

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### **Fiscal Sponsor Name**

Fill out this section ONLY if you are not a 501c3 registered organization and will be using a fiscal sponsor to receive funds.

*Character Limit: 100*

### **Fiscal Sponsor Address**

*Character Limit: 200*

### **Fiscal Sponsor Website**

*Character Limit: 200*

### **Fiscal Sponsor Contact Name**

*Character Limit: 200*

### **Fiscal Sponsor Contact Title**

*Character Limit: 200*

## Fiscal Sponsor Phone Number

*Character Limit: 50*

## Fiscal Sponsor Email

*Character Limit: 200*

## Fiscal Sponsorship Agreement

Please upload your fully-executed Active Sponsorship Agreement.

*File Size Limit: 5 MB*

### LLCs ONLY

Upload your Pennsylvania Department of State Bureau of Corporations and Charitable Organization's Certificate of Organization-Domestic Limited Liability Company-MUST list three organizers.

*File Size Limit: 3 MB*

## Required Attachments

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### 501(c)\*

Please attach your IRS Determination Letter confirming nonprofit 501(c) status, or that of your fiscal sponsor.

*File Size Limit: 3 MB*

Provide a brief description of and up to three links to artistic content or programmatic highlights you generated during the previous year. (Note: links can be to file sharing sites (Google Drive, DropBox, etc.), YouTube, Vimeo, websites, Instagram accounts, etc. Please be sure to grant proper access, as applicable.)\*

*Character Limit: 10000 | File Size Limit: 4 MB*

## Representations and Warranties

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The Applicant makes the following representations and warranties to the Cultural Alliance of York County. Effective as of the submission of this Application, the Applicant hereby represents and warrants to the best of its knowledge and belief that:

- The information the Applicant presents in this application and any attachments thereto are true and correct.
- The Applicant has ongoing operational expenses.

- The Applicant has not received an audit finding in respect of its status as a going concern and expects to remain a going concern at least through the grant term.
- The Applicant expects to deliver arts-related programming or services and fulfill its obligations under the grant, whether virtually or in person, during the applicable grant term.

I agree to the above terms:

\*

### Choices

yes

no